



Hui Poari
Te Rarangi Take

Hui Poari 9 Maramatoru 2023

Kaupapa	Kaiwhakahaere
<p>Timata: 6.37pm Ko wai i tae a hui: M. Kiore, M. Cassidy, A. Latu (PC), F. Matapo, D. Tunoho, T. Tunoho, F. Robson, P McQueen</p>	
<p>He Kete Uru Rangi Karakia: F. Robson</p>	
<p>Kā whakapahā:</p>	
<p>Declarations of Conflicts of Interest</p>	
<p style="text-align: center;">Te Mahere Rautaki/Mahere ā Tau 2023</p>	
<p>AGENDA ITEMS</p> <ul style="list-style-type: none"> ● Previous minutes matters arising - here ● Tumuaki Report- here ● Financial Report - <ul style="list-style-type: none"> OCT - Te Whare Hangarau 5YA updates Cyclical Maintenance Provision ● Te Pūtahitanga Funding ● Strategic Plan/ Annual Plan priorities- ● https://www.canva.com/design/DAFcgUD7quY/hIHCRidkbyOjBVkx4dttw/edit?utm_content=DAFcgUD7quY&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton ● Portfolio Updates - Kaupapa Here ● Next hui 	<p style="text-align: center;">i</p>



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Previous Minutes

Matters Arising:

- Fencing - tumuaki Report
- Additional learning spaces
- Staffing updates
- The Build - See Tumuaki Report
- Furniture

Move that the previous minutes be accepted

Moved: A. Latu

Seconded: D. Tunoho

Agree

- **Tumuaki Report- [here](#)**

Staffing - Still 1 FTE down. Tumuaki has just had a hui with a Kaiako who can come in Monday to Wednesday which releases Koka Fran to teach fulltime in Kura Poutama. Kahukura will be Whaea Sacha and Whaea Ngāwini Shortland. The Administrative role has morphed and now we need to look to some additional support in that area.

The Build - Kura met today with MOE and the Master Planners need to come and sit with us to build the plan. Lisa Woodward (MOE) leads the team of Master Planners. Look to our whānau who can help with the design vision.

Set up a group to ensure there is adequate support for Marcia to progress this. Put this into the Strat Plan.

The Fence - Nobody can pay for the full fence. Put the fence in the Education Brief.

Additional Learning Spaces - The day we became a Wharekura we were then underentitled in terms of space. We would be eligible for prefabs and we would be a priority but this could be up to 2 years.

Camp - Board approves the camp for Kahukura later this term. Board needs to ensure that the camp will comply with all policy for EOTC and Health and Safety.

Strike on 16 March. Primary Principals and Teachers, Kindergarten Teachers, Secondary



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Teachers and Area School Principals and Teachers will strike next Thursday. The Board discussed how this will impact non striking staff and whānau. Things will be put in place to address this.

Move that we close the kura on March 16

Moved A. Latu

Seconded. D Tunoho

Agreed

Haerenga ki Rai'atea - an opportunity for Raukura (5) to visit Rai'atea before they graduate from kura.

Does the Board support the opportunity for our Raukura to travel to Rai'atea
Is it sustainable? Every year the Board will consult on this. We need to develop a policy on this.

How can we ensure there is a strong educational component to the haerenga.

Set up a sub group to work through what this looks like. This comprises Takarea, Duncan, Fran.

How will the next group know what they need to do.

We support this idea conceptually and will feed that back to the Taura.

Look at using Te Pūtahitanga funding to recognise the Kapa Haka tuition. We will set up a MOU about how we do this.

Wero Challenge - taura will travelling alone to Tamaki. Marcia will complete a RAM and BOT will access it in the folder.

- **Financial Report** - no report from Bev for this period

OCT - Te Whare Hangarau - Hangarau has been purchased. Taura will be enrolled in E Sports. \$31, 000 has been uplifted. Coding classes also running

5YA updates -

Move that the Financial Report be accepted

Moved:

Seconded:

Cyclical Maintenance Provision



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Move that the:

- *The Board has reviewed the updated cyclical maintenance plan, and considers that this plan represents an up to date and reliable estimate of the Boards obligations at 31/12/2022 to the MOE for cyclical maintenance.*
- *The plan records a total cost of \$113,600 with an annual cost of \$10,536 and the Board approves this to be used in the 2022 financial statements.*

We will repair and paint the toilets in Block 2 and replace the lino. We will repair the walls in the laundry.

Moved: A. Latu

Seconded: T. Tunoho

Agreed

- Strategic Plan/ Annual Plan priorities-

Planning and reporting

Online workshops for the changes to planning and reporting

We are running online workshops from Tuesday 14 to Thursday 16 March to get your input to continue developing the support package for the changes to schools' planning and reporting and get your thoughts on the draft regulations.

If you'd like to take part in an online workshop, email planning.together@education.govt.nz to register your interest.

If you are unable to attend a workshop but still want to provide us with feedback, we will be posting some more information on our website and in future School Bulletins.

Reminder: Requirements for 2023

Due to the upcoming changes to schools' planning and reporting, your 2022 charter remains in place in 2023. Your board will need to update the annually updated sections of your charter for 2023 by Friday 31 March.

If your school or kura has faced disruption due to the recent weather events and are unable to update the annually updated sections of your 2022 charter by 31 March 2023, just do so when you are able.

More information about planning and reporting for 2023 is available on our website:

[Schools' planning and reporting – Ministry of Education](#)



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Your updated charter must be published on your school's website and submitted to the Ministry. This can be done by providing your education adviser with a weblink to the published document.

Your board must still develop an annual report (including a statement of variance against the goals set in your 2022 charter) and submit this to us by Wednesday 31 May using the Secure Data Portal.

For help with your planning and reporting documents, contact your local Te Mahau office:

The Strategic Planning Group needs to meet to write our Strat Plan for 2023. This could be done in one day. Suggestion that Anna shares us in to the draft and we start adding to it.

Suggested dates: Sunday 12 March for the Annual Plan or a shared document

● **Portfolio Updates - Kaupapa Here**

The Presiding Chair, Tumuaiki and Taura Rep will have oversight across all of the Portfolios

The Presiding Chair will:

- Consult with the principal and board secretary to set meeting dates and write meeting agendas
- Preside over board meetings
- Lead the board to work as a team and ensure the work of the board is done
- Support board members' adherence to the code of conduct
- Develop an effective and professional working relationship with the principal
- Be the public face of the board.

Whenua	Matt	Duncan	Paora
Finance	Matt	Kaikatea	
Whānau	Duncan	Paora	
Communications	Fran	Fiona	Kaikatea
Strategic Planning	Fiona	Paora	Fran

Kaupapa Kē

30th Celebrations

Te Kura Kaupapa Māori o Ōtepoti



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Safety of entrance to Kura	
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